

Name of person completing the risk assessment		Lorna Harvey			Date	Sept 2022
What are the hazards?	Who might be harmed and how?	What control measures are already in place? Are they sufficient?	What additional control measures are needed?	Action by whom?	Mitigated risk score (LOW / MEDIUM / HIGH)	Completed by When
Staff displaying symptoms during the day	Staff, children, adults	Staff should discuss with the HT		Staff member and HT	LOW	Ongoing
Children displaying symptoms during the day	Staff, children, adults	Temperatures of students feeling unwell with symptoms will be taken. Parents will be contacted where we believe children are feeling unwell.  Children who are unwell will be isolated from other children until parents arrive to collect them.	Ongoing discussions with parents of individual children where there is potential illness	All staff	LOW	Ongoing
Children, staff & other adults displaying symptoms or testing positive	Staff, children, adults	School discuss individual cases (staff discuss with HT and parents with office manager)  Where possible we encourage staff / adults and children to remain at	Ongoing discussions with parents of individual children where there is illness	All who are positive / have a child who is positive	LOW	Ongoing

		home if positive and symptomatic and feeling unwell, until the individual is feeling well and the initial 5 days have passed.				
Poor hygiene practices leading to increase in infection	Staff, children, adults	Regime of regular hand washing established for staff & children – on arrival at school, when they return from breaks & before & after eating. Hand sanitizer available as well as soap	Communication to parents, children & staff (with links to LOWGovt guidance)	Adults and children in school	LOW	Ongoing
Insufficient cleaning resources leading to increase in infection	Staff, children, adults	Stock of items to be kept in school: paper towels, tissues & bins (includes all learning spaces and cloakrooms).	Staff to communicate with office manager if they feel something is running low / not available when needed	All staff	LOW	Ongoing
Poor hygiene practices leading to increase in infection	Staff, children, adults	Regime of good respiratory hygiene established  Revisit regularly with children	Communication to parents, children & staff	All staff	LOW	Ongoing
Cleaning regime is not enhanced leading to an increase in infection	Staff, children, adults	Current cleaning regime established covers morning and day cleaning, with a specific daily schedule.	Continued regular communication with cleaner		LOW	Ongoing

		Headteacher and/ or office manager are in school with the cleaner to communicate on a daily basis				
Whole school - Ventilation	Staff, students, adults	All teaching rooms have doors to the play area. Doors (and windows if needed) are opened on a frequent basis to change air.			LOW	Ongoing
Increase in transmission rates	Staff, students, adults	Anyone who is unwell is asked to stay at home. It is helpful if individuals test if they suspect the illness might be Covid 19.School will follow advise from the DfE and any Local outbreak team,			LOW	Ongoing